



BAYPORT  
BAYTOWN TOWNSHIP  
GRANT  
LAKE ELMO  
MARINE ON ST. CROIX  
MAY TOWNSHIP  
OAK PARK HEIGHTS  
STILLWATER  
STILLWATER TOWNSHIP  
WEST LAKELAND TOWNSHIP

## GREAT IDEA GRANT APPLICATION

### Contact Information

Name of Applicant:

Full Address:

Phone:

Email:

For non-profits or a fiscal agent\*. Organization name and Tax ID Number:

Application Date:

Signature:

\*A fiscal agent will be required in order to properly disburse funds. If you are applying as an individual, we will assist you with the fiscal agent process.

### Application Information

Tell us about your great idea! Answer each question in 200 words or less. If a question doesn't seem to apply to your idea, you may skip it.

#### Part 1: Describe Your Great Idea

1. Tell us what you want to do. How will your idea enhance the quality of life in the community?
2. What communities will benefit?
3. Explain how your idea is innovative, particularly in its approach to solving a specific problem and/or strengthening community connections.
4. How will your great idea will leave a lasting impact? Will it build community pride?

## **Part 2: How Will You Do It?**

1. Describe the experience and qualifications of the people who will be involved, including yourself and others.
2. Does implementation require collaboration or consent from other organizations or government entities? (For example, does it require city approval or permits?) Have you secured the necessary approvals?
3. Outline a minimum of four steps or milestones for implementing your idea. Provide an estimated timeline, considering a starting date of June 1 and a target completion date of 12-18 months from grant receipt.

Step/Milestone 1	Completion date
Step/Milestone 2	Completion date
Step/Milestone 3	Completion date
Step/Milestone 3	Completion date

## **Part 3: Explain Why You Need Funding**

1. How much money do you need? (You may request up to \$10,000.) Is this only a portion of the total amount of funding you will need to implement your idea? Please explain.
  2. How will you spend it? **Please attach a budget or a summary of expected costs.**
  3. Our Great Ideas grants are one-time for a new idea - we will not be funding beyond this grant. If it's intended that your Great Idea will lead to an ongoing activity, demonstrate how you will fund it going forward.
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**Application submission deadline is April 1.** Submissions may be made via mail or email.

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