



## GRANT APPLICATION

Name of Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Is your organization a:

- 501 (c)(3). List your Federal ID# \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ (9 digits)
- Unit of government
- School - All applications must be signed by the superintendent
- Other - Please specify

What is the purpose of your organization?

Briefly describe the project, program or activity for which you are requesting funding (include population and number of people served):

Amount of funding requested: \_\_\_\_\_ Total project/program budget: \_\_\_\_\_

**Authorization:**

I approve submission of the proposal. I agree to spend any funds awarded as described in this proposal and will allow the Stillwater Area Foundation to verify.

Print name of top paid staff/board chair: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Mail to: Stillwater Area Foundation, 1809 Northwestern Ave., Stillwater, MN 55082**  
**Grant Application Deadlines: October 31.**

1. Application Grant (this page)
2. Application information (See page 2 for guideline questions)
3. Project/Program budget (See page 3)
4. IRS letter of determination if 501(c)(3) if applicable, or evidence that organization is not a private foundation as defined in section 509(a) of the IRS Code.
5. List of your organization's Board of Directors &/or head of organization

## Grant Application Information

Please answer these questions regarding your grant. (Maximum of 3 pages.)

1. Detailed project/program description.
2. How was the need for this project/program identified?
3. What other organizations are collaborating in this project/program? Describe their roles. Include their help as possible funding sources on the budget sheet.
4. Who will be principally responsible for implementing the project/program?
5. If you receive this grant, when do you anticipate that you would spend the funds?
6. How will this project/program make a tangible difference in meeting a community need?
7. How will you measure the effectiveness of your activities?
8. What specifically will funds from the Stillwater Area Foundation be used for? Please itemize on your attached budget (See page 3).
9. Additional information that may be helpful to the Board of Directors as they consider this request for funds

**Grant Application Deadline: October 31.**

